

**Scholarship Office**, ETH Zurich, CH-8092 Zurich, Tel. +41 44 632 20 23  
Opening hours: HG F 22.1, MON – FRI 11 – 13 h / Consultations: HG F 22.2, WED and FRI 11 – 13 h

## Information Notice ETH Zurich Scholarships for Doctoral Students

Scholarships are awarded to doctoral students experiencing **precarious financial** difficulties, who are not employed by ETH Zurich.

1. Doctoral students can apply for a scholarship at any time throughout the year. Please contact the Scholarships Office to find out about the exact procedure.

Before contacting the Scholarships Office, the doctoral student should clarify with his/her supervisor, if it is possible to be supported financially either by an employment contract or through another source. ETH scholarships for doctoral students are normally **only for three months** during the period when a doctoral student cannot be employed or can no longer be employed.

2. Please apply for a doctoral scholarship in writing and indicate the following:
  - a) your education  
your degree and any subsequent employment, your doctoral supervisor's name, when you began, duration of doctoral studies and the topic
  - b) personal details  
date of birth, home town/home country, marital status, number of children, if any, special circumstances
  - c) your financial situation  
Assets, savings, part-time job, your partner's earnings, other financial contributions for your doctoral studies: scholarships, loans or any open applications for financial support. Please include receipts and statements, your most recent tax return or invoice, (if you pay withholding tax, please include all your detailed bank statements for the last six months), decisions on any other means of financial support, your last ETH employment contract, a current salary statement.

A **sealed recommendation letter** written by your supervisor should be included with your application. This letter should specify how successfully your dissertation is proceeding, when it will be concluded, why it is not possible to offer you employment/financial support.

3. You must be matriculated and registered as a doctoral student before a decision can be taken on your application for a doctoral scholarship. Furthermore, you must have advanced to full candidacy by passing any qualifying exams and handing in your research plan. Scholarships that have been approved may be backdated. An ETH scholarship amounts to a maximum of **40% of the first-year gross salary for doctoral students (based on 100% salary)** and is paid out every month (children's allowance is also granted – please include a copy of the birth certificate(s)\*).
4. The mandatory semester fees must be paid.
5. It is not possible to combine the income from an ETH scholarship with a part-time job at ETH.
6. ETH scholarships for doctoral students can be stopped and repayment requested for the following reasons: **incorrect information** in the application, unsatisfactory performance or withdrawing from doctoral studies. Please report any changes in circumstances to the Scholarships Office (e.g., taking up employment or receiving financial support from another source (other scholarships, salary earned) during the period in which you have been granted an ETH scholarship.

\*) children's allowance per year: first child CHF4'336.--; every other child CHF 2'799.--