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For further information:	Registrar or Deputy Head of the Rectorate

[This English translation is for information purposes only. The German version is the legally binding version.]

DIRECTIVE

End-of-semester performance assessments

The Rector of ETH Zurich,

Pursuant to Art. 9, Para. 2 and Para. 4, Subpara. b of the 'Organisationsverordnung ETH Zürich' (ETH Zurich Organisational Ordinance) of 16 December 2003¹ and Art. 31 of the General Rules on Performance Assessments at ETH Zurich of 10 September 2002 (AVL ETHZ)²,
decrees the following:

1. Scope

This directive governs the administration and organisation of end-of-semester performance assessments of the Bachelor's and Master's degree programmes at ETH Zurich. It does not apply to untiered Diploma programmes or university continuing education programmes.

2. Timing of performance assessments

- 2.1 End-of-semester performance assessments take place during the last two weeks of the semester or during the first two weeks of the semester break.³
- 2.2 If it is possible to repeat a performance assessment without repeating the course unit, the repetition should wherever possible take place during the first two weeks of the semester immediately following the original course unit. Other repetition dates are possible, but they should not lie during an examination session. The repetition date may not be used as a postponement date for the original examination. Further particulars regarding repetition are given in (5.).

3. Registration and deregistration

- 3.1 The Rectorate informs students of the location and deadline of registration for end-of-semester performance assessments. This location and deadline are identical to those of session examination registration.
- 3.2 Registration may be withdrawn without explanation up to 08.00 on the first teaching day of the penultimate semester week.

¹ RSETHZ 201.021

² SR 414.135.1, RSETHZ 322.021

³ The first two weeks of the semester break following the Autumn Semester are interpreted in this directive as calendar weeks 2+3 (the Autumn Semester lasts until week 51 and are followed by the Christmas holidays).

4. Late deregistration, absence

- 4.1 Late deregistration is only acceptable on pertinent grounds such as illness or accident. If insufficient grounds are given for late deregistration the original registration will be upheld. If the student in question does not then undertake the performance assessment it will be regarded as failed (= absence without good grounds).
- 4.2 If absence from a performance assessment is not well-grounded the performance assessment will be regarded as failed.
- 4.3 The Director of Studies decides whether grounds are sufficient in the context of 4.1 or 4.2.

5. Repetition of performance assessments

- 5.1 A performance assessment can only be repeated after the fail grade for the first attempt has been issued.
- 5.2 If it is possible to repeat a performance assessment without repeating the course unit, only those who failed said performance assessment at the end of the semester immediately previous to the repetition may do so.
- 5.3 The Rectorate informs students of the location and deadline of registration for repetition of a performance assessment.
- 5.4 The registration may be withdrawn without explanation by the following deadlines:
- a. If the repetition takes place during the first two weeks of the immediately following semester the registration may be withdrawn by the last day of the semester break.
 - b. If the repetition takes place on another date registration may be withdrawn by one day before it is due to take place.
- 5.5 The stipulations for late registration and absence set out in (4.) apply analogously.

6. Organisation

- 6.1 The department carrying out the end-of-semester performance assessment is responsible for its organisation.
- 6.2 Said department must ensure that not too many of its performance assessments take place on the same day.

7. Decisions regarding exceptions

The Rector makes any decisions regarding exceptions.

8. Entry into effect

This directive enters into effect on 1 May 2006.